

FLITTON AND GREENFIELD PARISH COUNCIL

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The Church Hall
Brook Lane
Flitton
MK45 5EJ

5 December 2017

A **Meeting** of the **Flitton and Greenfield Parish Council** Highways Sub Committee will be held on **Thursday 14th December 2017** commencing at **19.00h** at The Church Hall Flitton

Deborah Lawson

Deborah Lawson, Clerk to the Council

AGENDA

1. APOLOGIES AND DECLARATIONS OF INTEREST

To receive apologies for absence (Jen?) and any specific declarations of interest or requests for Dispensations

2. MINUTES OF THE LAST MEETING

Weds 1 November attached

3. SILSOE ROAD/WARDHEDGES SCHEME

To receive any feedback from the draft scheme already circulated to residents for comment.
To agree figure for 2018-19 budget (provisionally £15k)

4. GRASS CUTTING CONTRACT

To agree to the specification for the Highways grass cutting contract
Papers to follow

5. DITCH MAINTENANCE

Following a recent site meeting at the Village Hall/Playing Field, to agree to the ditch alongside the Playing Field to be maintained at specific intervals and also if required at other times.

To consider maintenance of the ditch running alongside the leased field at Wardhedges Road and the hedge at the Joes Close allotment site

6. MATCH FUNDING SCHEME 2018-19 –

Deadline for applications is Friday 19th January 2018

To agree figure for 2018-19 budget (provisionally £2.5k Design costs)

7. AOB

FLITTON AND GREENFIELD PARISH COUNCIL

Minutes of the Highways Sub Committee held at the Church Hall, Flitton on Wednesday 1st November 2017

Present: Cllrs G Ellis (Chairman) J Fisher, Mark Gates, Rik Stokes, Bob Rishton and D Lawson (Clerk)

Also, present Steve Lakin CBC Highways and Steve Hall Ringway Jacobs

1. APOLOGIES AND SPECIFIC DECLARATIONS OF INTEREST

Paul Masters sent apologies.

2. MINUTES

The previous minutes had been presented to the last Council meeting All outstanding matters had been actioned and Cllr Fisher said she is still waiting to hear about the possibility of a new SID

3 SILSOE ROAD SCHEME

Steve Hall outlined his draft plans and there was discussion and questions. Cllrs were happy to consult residents on the draft plans, although were not sure that the Council could pay for the whole 50% costs and there may be elements which would have to be excluded or done in a different, more cost-effective way. The draft plans will be outlined to all Cllrs at the Council meeting and Cllrs Ellis and Fisher will in the meantime set up a meeting to consult with residents.

GE/
JF

4. GRASS CUTTING CONTRACT

Cllrs looked at plans showing areas which had been cut historically, but which had been amended in discussion with the current contractor. A paper outlining principles was also considered and it was agreed to build up the schedule and specification again from scratch using the old plans and the principles. Cllrs agreed to help with this work on the ground and the Clerk said she would try to get sets of blank GIS highway maps from CBC to be used.

DL

There was also a discussion about what work would be included in the contract and the Clerk suggested that it be limited to grass cutting and any other ad hoc work be given on an as and when basis to the Councils existing maintenance worker. This was agreed to start from April 2018.

The Clerk explained that the specification needs to be ready to be advertised by early January in order for the contract to start in April 2018. The Playing Field and amenity land grass cutting would form part of the contracted work and the Clerk was speaking to other Cllrs about this. Cllr Ellis said he would look at the amenity land area and work out a specification to leave some of it natural and not mowed.

GE

5. DITCH MAINTENANCE

There was not much time to consider this item, but following brief discussion, the general principle of only maintaining ditches on our own land was agreed. Where ditches border other landowner's fields/property they are their responsibility to clear. It was felt that if ditches form a threat to land drainage, because they are not maintained properly, then this

<p>should be reported to the landowner or CBC as the highway drainage authority, for them to enforce.</p> <p>It was acknowledged that overgrown ditches cannot be maintained by the litter pickers and in that case if litter causes any drainage impediment, this should also be brought to the landowner or CBC's immediate attention.</p>	
6. SAND ROAD – SPEED LIMIT SIGNS.	
<p>Gareth raised the issue of signage at the Sand Road/Silsoe Road junction following a comment that it restricts visibility here. This was mentioned to both Steve Lakin and Steve Hall and the latter said he would check it out asap. Cllrs asked if the signs could be moved, maybe as part of the Wardhedges work, to the Pulloxhill side of the junction, which would allow a clear view, but it was noted that an additional sign may then be required and would need to be funded.</p> <p>The Clerk mentioned that this had been requested by the Council once before when the extended footpath scheme opposite the junction was taking place, but the sign had not been moved then.</p> <p>It was suggested that the No Cold Calling sign lower down the post at the junction, formed part of the problem and if removed would give greater visibility, especially as the scheme was no longer enforced in the same way as it was in the past. If appropriate the sign could also be removed on Flitton Hill - Clerk to organise</p>	DL
7. MATCH FUNDING SCHEME 2018-19	
<p>Cllr Ellis mentioned a potential problem area in the Parish and suggested that a further meeting be arranged to look at this and the funding stream, before the deadline in January 2018.</p>	GE
8 AOB	
<p>Clerk unaware of AOB as had to sort out the following meeting scheduled to start at 20.00h.</p> <p>Please advise if there was any further discussion which needs to be minuted at this point.</p>	

The meeting ended at 20.15h