

<u>FLITTON AND GREENFIELD PARISH COUNCIL</u>	
Minutes of the Finance Committee held at the Church Hall, Flitton on Wednesday 5 th July 2017 Present: Cllrs N Arthur (Chair), N Thompson, P Woodland, G Ellis and T King and D Lawson (Clerk)	
1. APOLOGIES AND SPECIFIC DECLARATIONS OF INTEREST	
Cllrs M Gates sent apologies	
2. MINUTES	
The minutes of the meeting held on 12 th April 2017 were received and were signed as a true record by the Chair There were no outstanding matters	
3. CHANGE TO STANDING ORDERS/REVIEW OF FINANCIAL REGULATIONS	
<ul style="list-style-type: none"> • It was agreed to amend the Council's Standing Orders to include 6 Members of the Finance Committee instead of the previously agreed 5 members • The Committee considered the Council's Financial Regulations and agreed that there did not need to be any changes. A copy can be seen on the website at http://flittongreenfield.bedsparishes.gov.uk/assets/documents/financial-regulations-july-201 	DL
4. REQUEST(S) FOR FUNDING	
There were no requests for funding,	
5. BUDGET 2016/17 QUARTERLY ACCOUNTS REPORT, BANK RECONCILIATION AND ACCOUNTS SIGN OFF FOR AUDIT	
The Clerk presented the Q1 accounts and these were considered and noted, as was the quarterly reconciliation which showed a correct balance.	
6. ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31 MARCH 2016	
<p>The Council has to send the Annual Return back to the External Auditors by 17th July and the Committee agreed to</p> <ul style="list-style-type: none"> • the reasons for any variance, which were attached following discussion about staff costs • the Exercise of Public Rights Notice/Annual Return document being displayed on the Councils website and the Notice board (since June 29th and for the next 30 working days). • Sending in the Annual Return following this meeting 	DL
7. INFORMATION ITEMS	
There were no additional items for information.	
8. NEXT MEETING	
The next meeting will take place on 18 October 2017	

The meeting ended at 19.55h