

FLITTON AND GREENFIELD PARISH COUNCIL

Minutes of the Annual Parishioners Meeting held at the Church Hall, Flitton,
On Wednesday 18th May 2016

Present: Councillors N Thompson N. Arthur, D Jobling, T King, G Ellis, J Fisher, M. Lowe, R Stokes and P. Woodland,

Also Present:

D Lawson: Clerk to the Council

Apologies

Cllr S Mason

Members of the Public

Gorge Robertson

Lyn Thompson

The meeting was opened by the Chairman and the minutes of the Annual Parishioners Meeting last year were noted.

George Robertson and Lyn Thompson addressed the meeting about a current planning application in Flitton. The Chairman thanked them for their attendance and noted that the matter was due for discussion later at the Parish Council Meeting.

<u>FLITTON AND GREENFIELD PARISH COUNCIL</u>	
Minutes of the Parish Council Meeting held at the Church Hall, Flitton on Wednesday 18 May 2016	
Present: Cllrs N Thompson (Chairman), N Arthur (Vice-Chairman) G Ellis, J Fisher, D Jobling T King, M Lowe, R Stokes and P Woodland	
Also Present: D Lawson (Clerk)	
2594 APOLOGIES AND SPECIFIC DECLARATIONS OF INTEREST	
Cllrs S Mason and J Jamieson sent apologies.	
Declarations of Interest: Cllr N Thompson and R Stokes declared an interest in planning applications being considered.	
2595 ELECTION OF CHAIRMAN 2015/16	
Cllr Ellis nominated and Cllr Woodland seconded Cllr Thompson as Chairman of the Council and he was duly elected.	
RESOLVED	
Cllr N Thompson be elected Chairman of the Council for the ensuing year	
2596 DECLARATION OF OFFICE	
Cllr N Thompson signed the Declaration of Office	
2597 MINUTES	
The Minutes of the meeting held on Wednesday 16 th March were received and it was	
RESOLVED: That the Minutes be confirmed as a true record and signed by Cllr N Thompson. The following matters arising were noted: (other issues are picked up again on the agenda)	
<ul style="list-style-type: none"> • The new flower box and grassed area were progressing well and thanks were expressed to those volunteers helping with this work. There were some expenses, but these had not yet been claimed. It was agreed to ask the maintenance contractor to make a similar box for the Greenfield entrance and Cllr Fisher said she would plant it if a nearby resident could be persuaded to water it. Both she and the Chairman would seek to find someone willing to do this. Cllr Ellis would speak to the Flitton Hill volunteer. • Cllr Stokes is following up the water position at the allotments • The Chairman thanked Graham Lowe for all the work he had undertaken on behalf of the Council in the past and wished him well with good health in the future. He did ask Cllr Lowe to remind him about the outstanding work at the telephone box, for which a pre payment was made. 	DL/NT/JF GE RS ML
AGREED	
To order another flower box for the Greenfield entrance gates	DL
2598 UNITARY COUNCIL AND POLICE REPORT	
Cllr Jamieson had sent apologies. The Clerk noted that there had been contact this week with the newly appointed Police Rural Liaison Officer Tau Chamboko who had asked for dates of future meetings and to introduce himself to Cllrs. The Clerk would send him the list of meeting dates.	DL
2599 APPOINTMENT OF VICE CHAIRMAN 2016/17	
Cllr Thompson nominated and Cllr Lowe seconded Cllr Arthur as Vice Chairman of the Council.	

RESOLVED	
Cllr N Arthur be appointed as Vice Chairman of the Council for 2016-17	
2600 APPOINTMENTS TO THE FINANCE COMMITTEE 2016/17	
It was agreed that Cllrs Thompson, Arthur. Ellis. Woodland and King would be the members of the Finance Committee	
2601 MEMBERSHIP OF THE SUB COMMITTEES 2016/17	
Playing Field – Cllrs Arthur, Lowe, Mason and Woodland	
Planning – All members of the Council	
Highways, Footpaths, Cycle Ways and Grass Cutting – Cllrs Ellis, Thompson, Fisher Jobling and Mason (plus Paul Masters as a Co-opted Members)	
Allotments – Cllr Ellis and Stokes (plus any Co-opted Member(s))	
Cemetery – Cllr King, Lowe and Woodland (plus Christine Ward as a Co-opted Members)	
Communications and Parish Plan – it was agreed to amalgamate the business of this Sub Committee into the Finance Committee Terms of Reference	
Liaison with the School (Trustee) – Cllr Ellis, but an approach be made to a resident to ascertain if there is any interest in the role	NA
Representative on the Village Hall Committee – Cllr Lowe + vacancy	
*Representative on the MUGA Committee – Cllr Jobling (*omitted at the meeting)	
2602 SUB COMMITTEE MEETINGS	
Playing Field Sub Committee	
<p>There had not been a meeting of the Sub Committee, but Cllr Arthur had communicated with the members by email. He reported the following matters</p> <ul style="list-style-type: none"> • The new notice boards for the gym equipment were now in position • The Council had been approached by a neighbouring football club about sharing the Bushmead pitch on Sundays, but this request had been declined for a number of reasons, primarily wear of the ground • There had not been any official approach to use the field by the school, although at a recent meeting with Bushmead it was noted that there was enough space for two pitches to operate together. However it was felt that shared use may lead to difficulties in parking again, which Bushmead now handled very well themselves. They would not be able to take responsibility for this if there was shared use. It was noted that the relationship with the Village Hall Saturday morning user had improved and there had not been any parking problems over the last two years. Should an approach be made by the school, any decision would have to take this account and it would be likely that no car parking, storage or pitch marking provision would be available • One of the goal posts had been broken and Bushmead had offered to repair it subject to an electricity supply being made available, which the Clerk had sorted out with the Village Hall. There had been problems with ongoing use of the broken goal post and Cllr Arthur had now made it inoperable. • The sleeve for the goal post had also been damaged and this would need to be replaced once the post was repaired. • Bushmead had requested permission to replace the shed doors, and construct a compound around the back and side of the shed for storage. This would be undertaken at their own expense and Cllr Arthur was recommending that permission be granted for the work. The Clerk had spoken to a neighbour who was in agreement with the plans and the Gala matting would be able to remain within the 	DL

<p>compound area</p> <ul style="list-style-type: none"> • There was a meeting the following day to discuss the MUGA 	
Cemetery Sub Committee	
The Sub Committee had not met and there was nothing to report	
Communications and Parish Plan	
The Clerk showed Cllrs copies of the designs for a new logo which the Chairman and Vice Chairman had considered and the design which had been chosen. Further work is taking place on this at the moment, but it was hoped that it may be available shortly	
Allotments	
<p>There were two new tenants at Greenfield, with one empty plot. Cllr Stokes agreed to check the state of the overgrown plot which had prompted a warning letter earlier in the year, with a view to the Council taking further action if necessary</p> <p>There had been one plot surrendered at Flitton, with only two being in regular use now and one tenant who had still not paid, despite a reminder. Cllr Ellis said that the future of the allotments had been included as a question in the Neighbourhood Plan questionnaire which would be distributed in June.</p>	RS
Highways/Cycleways/footpaths/Grasscutting	
<p>There had been a meeting of the Sub Committee, immediately prior to the Council meeting and the following points were noted</p> <ul style="list-style-type: none"> • Speed watch signs were recommended for approval at a cost of between £300- 400 depending on numbers required. He and Cllr Fisher would do some more detailed work on where and how many were needed. Cllr Arthur confirmed that this amount could be met from the overall budget provision • Average speed cameras were discussed and Cllr Fisher agreed to get more information on costings and report to the next Sub Committee meeting • The LTP submission for Feasibility and Design was focussing on making the school entrance safer for pedestrians and not the other suggested scheme in Wardhedges. Cllr Ellis clarified the reasons for this. The work at the school was likely to be installation of bollards to prevent parking on the verges and improvements to the school entrance to stop it being used as a turning circle or pull in. This would inevitably make it safer for pedestrians. There was also some ongoing discussion about park and stride schemes. The results of the study should be known shortly • Cllr Lowe felt this decision was quite disappointing as the footpath between Wardhedges and Highfield Road was in a poor state and she would ask residents to write to the Highways Authority about this or comment as part of the Neighbourhood Plan • There had not been any progress yet on the successful Green Infrastructure bid but meetings between the Greensands Trust and CBC were scheduled • The footpath outside the new house in sand Road was discussed and the Chairman agreed to speak to the owner • Cllr Woodland asked about the possible provision of a footpath on Silsoe Road and Cllr Ellis said that a question on footpaths had been included in the Neighbourhood Plan questionnaire • Cllr Fisher updated on the Speed Watch group work particularly on Silsoe Road, where excessive speeds had been recorded and the checks would continue • Cllr Ellis suggested that a regular meeting of the Highways Sub Committee could be held in future just before the scheduled 	<p>GE/JF/NA</p> <p>JF</p> <p>ML</p> <p>NT</p>

<p>Planning Sub Committee (PSC) meetings. The Clerk commented that this may not be possible where the PSC had a number of items to consider and there was also a Finance Committee immediately afterwards, but in such circumstances, it may have to be postponed. Members were in agreement with this</p>	<p>GE/DL</p>
<p>2603 FINANCE COMMITTEE MEETING</p>	
<p>The minutes of the Committee held on 13 April 2016 were received and the following comments noted</p> <ul style="list-style-type: none"> • The Clerk reported that the accounts had been agreed by the Internal Auditor • The Clerk reported that the Pay Scales allowed for Council expenditure and Flitton and Greenfield were now in the LC2 scale, this situation will be reviewed at the next Committee meeting • The Clerk referred to the Model Publication Scheme and said that there should be information relating to the Councils expenditure on the website and the Internal Auditor had commented on this too. In future the papers forming part of the Finance Committee agenda will be posted on the website which fulfils this criteria <p>A grant application made by the Parochial Church Council was deferred to the next meeting of the Committee pending more information on the timing of the scheme and when any grant may be due.</p>	<p>DL DL</p>
<p>2604 PLANNING ISSUES</p>	
<p>There were two current planning applications and these were discussed in detail. It was agreed that the Council would object to both applications and ask for them both to be considered by Committee if officers are minded to approve.</p> <p>A recent re-submission of a planning application for 13 houses at Greenfield Road Flitton was also discussed, but this would be considered by the next meeting of the Sub Committee</p> <p>Cllr Arthur updated the Council on the progress of the Neighbourhood Plan and said that a questionnaire would be issued in June to all residents of the Plan area with collection points and an ability to complete on line.</p>	<p>DL</p>
<p>2605 CORRESPONDENCE AND CLERKS REPORT</p>	
<ul style="list-style-type: none"> • The CBC Housing Strategy for 2016 – 2021, consultation was noted. • The CBC Passenger Transport consultation was noted • The Gala Committee’s request to use the Playing Field for the annual Gala on Saturday 10th September 2016 was agreed on the basis that no dogs are allowed (apart from Guide dogs), that provision is made for any vehicular access in wet weather conditions and all litter is removed from the site afterwards • The Council would try to participate in the Friends of Bedfordshire Society ‘Bedfordshire Day’, on 28th November by requesting that the Bedfordshire flag is flown on the Church tower subject to the flag pole being repaired and someone being willing to affix it. • There was no comment on Maulden PC’s application to designate the parish as a ‘Neighbourhood Area’. • Permission was granted for the Parents Association at the School to hold an end of term picnic party at the playing field on Friday 22 July from approx 18.00h, on the basis that no dogs are allowed (apart from Guide dogs), that provision is made for any vehicular access in wet weather conditions and all litter is removed from the site afterwards 	
<p>2606 AOB for Information</p>	
<ul style="list-style-type: none"> • Cllr Fisher followed up on the provision of a defibrillator in the Parish and the Chairman agreed to look into this 	
<p>DATE OF NEXT MEETING</p>	
<p>13 July 2016 at 19:30h in the Church Hall</p>	

Flitton and Greenfield Parish Council Minutes

The meeting ended at 21:40h

DATED this 18th day of May 2016

Signed - Chairman