

FLITTON & GREENFIELD PARISH COUNCIL

FLITTON CEMETERY – MEMORIAL APPLICATION

No memorial may be introduced into the cemetery without due authorisation.

Every application for such memorial must be made in writing on this form. The memorial should comply with the size restrictions as set out in document entitled Rules and Regulations.

<http://flittongreenfield.bedsparishes.gov.uk/cemetery/#itemform>

No work should commence until authority has been granted and the necessary fees paid (see scale of fees and specification at Appendix 1).

All Applications to be made to: The Clerk to the Council. Flitton Church Hall, Brook Lane, Flitton, Bedford, MK45 5EJ. Phone number 01525 860377

Details	Please complete:
GRAVE NUMBER	
DATE OF BURIAL	
DECEASED NAME	
NAME OF OWNER OF THE EXCLUSIVE RIGHT OF BURIAL	
ADDRESS	
TELEPHONE NUMBER	
NAME AND ADDRESS OF ALTERNATIVE CONTACT	

Details of the Proposed Memorial (a drawing or photograph showing dimensions of the proposed design should be submitted below) including materials and fixing methods

If additional space is required, please separate sheet

Details of the Proposed Inscription should be submitted below (please use drawing or photograph showing the proposed design)

If additional space is required, please separate sheet

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Section to be read and signed by the Memorial Mason/FD applying for the permission:

- I/we have been instructed to carry out the memorial work, a full description, including materials, dimensions, inscriptions and fixing methods is submitted on this form which the applicant has seen and approved. All work will be undertaken in accordance with the Council's Regulations, BS8415 and meet BRAMM/NAMM's Code of Working Practice.
- I/we agree to be responsible and pay for any damage to Council property or surrounding memorial, turf or footpaths caused the negligence of myself, any workmen or sub contractors employed by me.
- I/we have Public Liability Insurance and offer my client a guarantee for my workmanship
- I/we agree to remove all unused materials and rubbish and leave the site in a neat and tidy state

BRAMM/NAMM/ Memorial Mason/FD Name and Address:
SIGNATURE
DATED

Section to be read and signed by the Grave Owner applying for the permission:

- I understand that I am responsible for the costs of erecting and maintaining the memorial in accordance with the Council's Rules and Regulations
- I will inform the Council of any change of my name and/or address
- I understand that all memorials are subject to Safety Inspections by the Council

Applicant Name and Address:
SIGNATURE(S)
DATED

Appendix 1

Schedule of Costs and Size Specification

For the Erecting of Monuments/Memorials		
	Resident Fee	Non-Resident Fee
Headstone	60.00	180.00
Vase (1 permitted)	30.00	90.00
Any inscription after the first.	30.00	90.00
Permitted maximum sizes		
Burial Interment Plot size and specifications		
Actual Burial Plot size	7' x 2'6" mainly laid to grass apart from tended area (see below)	
Tended Plot Size	24 inches wide by 30 inches deep around the base of the headstone only. Edging or stone chippings must be contained within the tended area only. The rest of the plot will be grass.	
Headstones	2' 9" high x 2' 6" wide x 3" deep	Maximum overall height must not exceed 3' (three foot)
Headstone base plinths	3" high x 2' 6" wide x 12" deep	
Base for a Book Memorial	2' 6" wide x 2' deep x 3" high	
Ashes Plot size and specifications		
Burial Plot size	2' x 2'	
Headstones	1' 9" high x 2' wide x 3" deep	Maximum overall height must not exceed 2' (two foot)
Headstone base plinths	3" high x 2' wide x 12" deep	
Other		
Vase (1 allowed)	1' 5" high	
Plaque / Desk	4" high (including base) x 18" wide x 18" deep	
Plaque / Desk Base	2' x 2' (must be at ground level)	
Garden of Remembrance	6" x 4" plaque	