

## **FLITTON AND GREENFIELD PARISH COUNCIL**

## **ACTION**

Minutes of the Annual Parishioners Meeting held at the Church Hall, Flitton,  
On Monday 19th May 2014

**Present:** Councillors N Thompson (Chair), S. Phillips (Vice Chair), N. Arthur, G. Ellis, M. Lowe, T. King and P. Woodland,

**Also Present:**

CBC Councillor J Jamieson

PCSO Craig Setterfield

D Lawson: Clerk to the Council

There were no members of the public present at the meeting, but a note was read out by the Chairman from Sally Smith, Flitton Hill about the speed and volume of traffic.

Councillor G Ellis said that the build out at the bottom of the hill and the new speed restrictions had been instigated to help with the problem and that the addition of a footpath later in the year should also help to slow traffic down. Members did concede that traffic still goes too fast on this stretch of road, but that this is in part an education issue too and that the area may benefit from a Speed Watch presence

The suggestion of speed bumps was considered although there it was thought that there may be local opposition to this from other residents because of the noise and vibration issues they cause. Councillor J Jamieson from CBC acknowledged that the Highway Authority is indeed very reluctant to use them now in residential areas. It was suggested that installing speed bumps or a raised table may be more appropriate at the speed limit sign away from any houses and it was agreed that Councillor G Ellis explore this with Amey

It was also noted that the Parish Council would support any application to establish a Community Speed Watch scheme in the village, especially since the RAT group was no longer in being. However there would need to be at least 3-4 volunteers to apply to be trained to operate the speed monitoring equipment and it was agreed that the residents of Flitton Hill should be encouraged to do this.

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### **2456 ELECTION OF CHAIRMAN 2014 - 15**

Councillor N Thompson was proposed as Chairman by Councillor N Arthur and seconded by Councillor G Ellis. He was duly elected by unanimous vote and signed the Declaration of Office

### **2457 APOLOGIES AND SPECIFIC DECLARATIONS OF INTEREST**

**Apologies:**

Councillor K. Wright, D Jobling and J Sparrey

**Declarations of Interest:** Councillor M Lowe declared an interest relating to work undertaken for the Parish Council by Graham Lowe and she did not participate in the discussion or decision making on any of these matters.

### **2458 ELECTION OF VICE CHAIRMAN 2014 - 15**

Councillor S Phillips was proposed as Vice Chairman by Councillor N Thompson and seconded by Councillor P Woodland. She was duly elected by unanimous vote

### **2459 MINUTES**

The Minutes of the meeting held on Monday 17th March 2014 were received and it was

**RESOLVED:**

**That the Minutes be confirmed as a true record and signed by the Chairman.**

The following matters arising were noted

- H Lines in Pulloxhill Road. Councillor G Ellis explained that the residents would now be charged £150 each for this service as CBC had instigated a charge and this was something he would raise by email with the new Watchman. Councillor J Jamieson asked him to send a copy of the email to him to see if it would be possible to get the work done whilst contractors were doing other line painting work locally. **GE**
- Cycle racks. Councillor G Ellis will raise this with the Cycling Officer at CBC and may suggest it forms part of a meeting in the village **GE**
- Post box in Greenfield. The Clerk reported that there had not been any response at all to the letter to the Sorting Office about the potential move of the post box. Councillor J Jamieson asked that he be sent a copy of the correspondence to see if CBC could help move matters along. **DL**
- Flooding Working Party. As Councillor J Sparrey was not in attendance, this matter to be left until next meeting **JS/DL**
- Speed Watch. Councillor G Ellis reported back from the meeting he had attended on Speed Watch and it was noted that this was currently on the website, seeking volunteers. Establishing a group on Flitton Hill may be very timely, although the safety measures of monitoring on this busy road would need to be explored with the Scheme organisers.
- Village visit by Amey. A walk round by Amey had taken place with Councillors to consider the new Footpath/crossing scheme. A suitable crossing point had been

identified by the Village Hall and the only problem areas appeared to be a build out and the widening of the footpath in the High Street, Flitton. It was agreed that Councillors Thompson & Ellis should speak to the owner of 41 High St about the possibility of purchasing a small amount of land to enable the footpath to be widened. If necessary Amey to be invited back to meet with the local farmer who has reservations about the possible build out.

NT/GE

2460 DISTRICT COUNCIL AND POLICE REPORTS

PCSO Craig Setterfield attended and informed the meeting of two recent car crimes and burglaries in Mill Lane, Greenfield. The car crimes were discussed and the PCSO also noted that they were building evidence on the burglaries. The installation of CCTV cameras was discussed and Councillor J Jamieson said that CBC may shortly be able to facilitate the purchase of small cameras which can operate wirelessly which Parish Councils could fund. However the issue of Mill Lane having a public footpath at the cul de sac may cause a data protection problem. PCSO Setterfield said that there would be increased patrols in the area as a result of these crimes.

Councillor N Thompson raised the issue of a resident Herts Police Officer in Mill Lane Greenfield who had offered to provide any community safety assistance in the area and a meeting with him was being arranged.

Councillor J Jamieson outlined some of the work which CBC had achieved throughout the year as part of his Leaders speech to the annual CBC Council meeting. Councillor N Thompson raised a query about the Greenfield boundary with Westoning and a potential development and it was suggested that he look at the maps on the CBC website or speak to the Electoral Services team.

Councillor J Jamieson gave apologies for the next Council meeting in July

2461 MEMBERSHIP OF THE FINANCE COMMITTEE AND SUB COMMITTEE'S

Finance	Councillors N Thompson and S Phillips (ex officio), N Arthur, P Woodland and J Sparrey
Cemetery	Councillors T King, P Woodland, M Lowe and Chris Ward (co-opted)
Playing Fields	Councillors N Arthur, M Lowe, P Woodland and K Wright
Highways/Road Safety	Councillors G Ellis, N Thompson, D Jobling, J Sparrey and Graham Shortland (co-opted)
Allotments	Councillors K Wright, G Ellis and J Sparrey
Planning	Councillors N Arthur, K Wright, G Ellis and P Woodland
Greenfield School liaison	Councillor G Ellis
Village Hall liaison	Councillor M Lowe
Communication/Parish Plan	Councillors T King, S Phillips and Angela Ayres (co-opted)
Flooding Working party	Councillor J Sparrey

2462 FINANCE COMMITTEE MINUTES

The minutes of the Finance Committee were considered and it was

**Agreed**

- The Asset Register be accepted and used as the basis for the 2014-15 Insurance Policy subject to changing a figure
- The revised Standing Orders and Financial Regulations be accepted
- Future dates for the Committee be decided at the next meeting

DL

2463 PLAYING FIELD SUB COMMITTEE

The Sub Committee had met with the Village Hall representative to sort out the

parking issues for the Easter event and may meet again in the future to look at other issues. The goal posts are to be reinstated shortly and the footpath sign across to Fitzroy Cottages is still outstanding. The clerk apologised that the other signs were still awaited as there had been no response from the chosen sign maker.

The Council considered the position of the MUGA following a discussion about links through land ownership and insurance and agree to ask Councillor D Jobling if he would be appointed as the Council representative in place of ex Councillor R Butt.

**AGREED** that the clerk write to ask him

**DL**

**2464 CEMETERY SUB COMMITTEE**

Councillor T King ran through the work of the cemetery Sub Committee and the appointment of the gardener who commences work this week. The other progress was noted

**2465 ALLOTMENTS**

The Clerk noted that there were two outstanding payments.

Note: since the meeting all payments have been made.

There had also been a request by an existing tenant at Joes Close to keep bees on a plot. This was discussed and agreed that there were no objections in principle, although the bee keeping regulations would be checked first

**DL/GE/  
KW**

Councillor G Ellis explained that the water had now been successfully installed at Flitton due to a number of people's hard work and especially a tenant who had used his digger and Councillor G Ellis asked the Council to agree to a donation. He also said that he had taken the meter readings which he would forward to the Clerk

**AGREED** The Clerk send thanks and a £50 donation to the tenant to cover fuel costs

**GE  
DL**

**2466 HIGHWAY/CYCLEWAY/FOOTPATH/GRASS CUTTING**

Councillor G Ellis confirmed that a meeting had taken place with Amey as discussed earlier in the meeting.

**2467 COMMUNICATIONS AND PARISH PLAN**

The Clerk confirmed that a new notice board for Greenfield had been ordered The latest version of the 2014-15 Plan had been prepared by Councillor S Phillips and following a discussion about the subcommittee plans for 2015-16, it was agreed to adopt the Plan

**2468 ACCOUNTS FOR PAYMENT**

The end of year accounts were presented for approval and showed the amounts being carried forward into this financial year. The Chairman agreed to sign and date the Annual Financial statement for onward transmission to the External Auditor

**RESOLVED:**

**The following payments were noted**

**DL**

101706	15/4/14	DJ Granger	£630.00
101707	15/4/14	DJ Granger	£222.46
101708		Greenfield School Meetings	£150.00
101709		Ian Milne (Allotments)	£17.99
101710	13/5/14	DJ Granger	£811.20
101711	13/5/14	DJ Granger	£222.46
101712	13/5/14	DJ Granger	£408.00
101713	8/5/14	Canon Copier	£25.44
101714	13/5/14	DJ Granger	£222.46

101715	19/5/14	DJ Granger	£60.00
101716	19/5/14	Canon Copier	£25.44
101717	19/5/14	Clerk Expenses	£109.49
101718	19/5/14	DJ Granger	£599.46
101719	19/5/14	Clerk Salary Apr/May	£688.18
101720	19/5/14	HMRC	£238.61
101721	19/5/14	Drainage Board	£3.28
101722	19/5/14	Maureen Morey	£52.00

**The following income was noted**

08/04/2014	126206	Precept	£18,000.00
09/04/2014	200215	Allotment rent	£532.50
14/04/2014	On line	Allotment rent	£7.50
17/04/2014	200216	Allotment rent	£292.50
29/05/2014	200217	Allotment rent	£67.50
29/05/2014	200218	Headstone	£153.00
30/05/2014	200219	Allotment rent	£30.00
01/05/2014	48543	HMRC VAT return	£2,111.30
19/05/2014	200220	Allotment rent	£12.50

**2469 COUNCILLORS ID CARDS**

Councillors discussed this suggestion and the reason for it being raised but decided they did not wish to pursue the idea

**2470 HIGHWAY ONE YEAR PROGRAMME**

It was noted that the only area currently included in the 2014-15 plan is Holmewood Road.

Councillor G Ellis noted a couple of complaints about verge grass cutting which on consideration were being added to the schedule this year

The footpath at Wardhedges was mentioned as being in need of repair and Councillor G Ellis agreed to raise this with the Watchmen when they meet.

**GE**

**2471 CBC CONFERENCE FEEDBACK**

Councillors S Phillips and T King outlined the topics which had been discussed at the Town and parish Conference held by CBC. The most notable issue was the cost of running and maintaining a cemetery and the charges which should be levied to cover this. In Flitton the charges are the second lowest in the area and the Cemetery Sub Committee will review the charges shortly

There was also a discussion about defibrillators being subsidised to be fitted in remote villages and a letter to be sent to Clerks outlining this and the Community Speed Watch project, which was already on the Parish website.

**2472 PLANNING ISSUES**

There were no new planning issues but the decisions on the applications in Greenfield were noted

Councillor N Thompson referred to the issue earlier on the boundary between Westoning and Greenfield and said that he would copy the Planning Sub Committee into his emails with a developer and asked them if they would be available to meet to discuss the proposal and both Councillor G Ellis and N Arthur agreed.

**2473 TO RECEIVE CORRESPONDENCE AND CLERKS REPORT**

- Nominating Community Assets – it was agreed that further information be

circulated on this so that Councillors could consider any building or land to be included

- There were no particular comments on the Solar Farm development Guidance Note, but it was a good time for Councillors to be made aware of it
- The CBC Leisure Strategy was noted
- It was agreed to renew the councils subscription to the Navigas Planning Journal
- The CBC Countryside Access Team contact details were noted
- The CBC Food waste collection changes were noted

2474 AOB

There was no other business

2475 DATE OF NEXT MEETINGS

Monday's July 14<sup>th</sup>, September 15<sup>th</sup>, November 17<sup>th</sup> 2014, January 19<sup>th</sup> 2015, March 16<sup>th</sup> 2015

The meeting ended at 22:05h

DATED this 14th day of July 2014

CHAIRMAN