

<u>FLITTON AND GREENFIELD PARISH COUNCIL</u>	
<p>Minutes of the Parish Council Meeting held at the Church Hall, Flitton, On Wednesday 14 September 2016 Present: Councillors N Thompson (Chair), N. Arthur, P Woodland, G. Ellis, M. Lowe, T. King, J Fisher R Stokes and S Mason. Also Present: CBC Councillor J Jamieson D Lawson (Clerk)</p>	
2613 APOLOGIES AND SPECIFIC DECLARATIONS OF INTEREST	
Councillor S Mason for late arrival	
Declarations of Interest: Councillor P Woodland declared an interest in a planning issue being considered	
2614 MINUTES	
The Minutes of the meeting held on Wednesday 6 th July 2016 were received and it was	
RESOLVED:	
That the Minutes be confirmed as a true record and signed by the Chairman. The following matters arising were noted, others are discussed again on the agenda	
<ul style="list-style-type: none"> • Cllr Arthur confirmed he had spoken to the resident about a school liaison role. • Cllr Ellis confirmed that the GI proposal was progressing • There had been a visit to the resident concerned about the chicane and the matter was no longer a problem • The street lighting issue at the corner of Brook Lane and High Street would be covered in the Neighbourhood Plan 	
2615 DISTRICT COUNCIL AND POLICE REPORTS	
The Police now send a link to the on line mapped crime statistics, which is circulated to Cllrs. The recent incident involving a BB gun was discussed and it was hoped that this was a one off, along with vandalism the previous evening	
<p>Cllr Jamieson mentioned the following</p> <ul style="list-style-type: none"> • Attendance at the PCC's T&P Councils Conference on Sat 10th and therefore apologies for the Gala • Planning matters and the current position with regard to a number of applications and the general progress towards the 5 year land supply • The latest Consultation concerning the Local Plan 'Have your say in Shaping Central Bedfordshire' and need for as many people as possible to complete the survey. • CBC's view on the Luton Local Plan development • CBC's housing strategy to build smaller properties for elderly tenants to release under occupied larger homes. • The importance of developing a Parish Community Plan which could take the form of an interim Neighbourhood Plan, outlining Parish expectations with regard to development and expressions of local need including timescales, so that there is a ready reference document for the Planners entering any negotiations with Developers • Meetings taking place with the PCC and Police to discuss Speeding issues and income generation/re-use, also considering the Hertfordshire PCC's approach 	NP team

<ul style="list-style-type: none"> • Bedding in concerns with the new Highway contractor Ringway Jacobs, particularly on local maintenance and repair issues and an acknowledgement that there may be historic maintenance shortfalls to complete – to be discussed over the autumn/winter period • Confirmation that the work on the ditch/gully at the Village Hall is scheduled to be done shortly (certainly before the end of the year) and Cllrs stressed the importance of this being changed to annual maintenance rather than three yearly as previously agreed • Ongoing discussion to decide what to do about the damaged crash barrier in Greenfield and the possibility of it being replaced in another way such as a high kerb, although the implication for the remaining stretch of barrier was not known. Cllr Thompson stressed the importance of liaison with the residents before any decision was made • Cllr Fisher asked about progress on the Speed limit along Greenfield Road Flitwick and Cllr Jamieson confirmed it was in hand. • Cllr Thompson said that the Council is putting considerable effort into keeping the ditches and some hedges along the highway clear, and that a better job is being made of this than the CBC contractor. He asked whether CBC would consider transferring responsibility and budget for this maintenance to the PC. It was agreed that the Clerk should write to the Head of Partnerships, Community Engagement and Youth Support • Cllr Ellis asked about a possible land swap in Flitton to accommodate a more accessible allotment site and it was agreed that the Clerk make some initial enquiries 	<p>JJ</p> <p>JJ</p> <p>JJ</p> <p>DL</p> <p>DL</p>
2616 SUB COMMITTEE MEETINGS	
Allotments	
<ul style="list-style-type: none"> • Cllr Stokes had met the CBC representative last week, to discuss water installation at Joes Close and the possibility of doing this work had been estimated at £2500, less if some of the work is undertaken beforehand and taken out of the contract. It was felt that this would be a useful addition to the site, with a few standpipes though it may not happen until the next growing season starts and so financial provision could be included in the 2016/17 budget. • It was noted that there is also a Pulloxhill allotment site in Greenfield, the Townland Trust has allotments and there is the underused site in Flitton, so that a rationalisation would be helpful. Cllr Ellis spoke about a potential site in Flitton to use instead of the current site and enquiries would be made about this. 	<p>RS</p> <p>DL/GE</p>
RESOLVED:	
That the Council agrees to progress the installation of water at the Greenfield allotments, subject to budget	
Planning Sub Committee	
Minutes	
The minutes of the meeting held on 17 th August were noted	
Consultations	
<ul style="list-style-type: none"> • New dwelling - 54 Mill Lane Greenfield – the Council had been consulted again, although there was some doubt as to why as the plans appear to be the same. It was agreed to re-submit the same comments 	DL
<ul style="list-style-type: none"> • Works to trees in the Conservation Area 35 High Street Flitton – it was agreed that no comment was necessary 	DL
<ul style="list-style-type: none"> • Listed building works 67 High St Greenfield – no objection 	DL
<ul style="list-style-type: none"> • Erection of two new dwellings Thriftwood Silsoe – grounds of opposition were discussed and it was agreed to object to the 	

<p>Toddington Football Club and that this would be reviewed before Christmas</p> <ul style="list-style-type: none"> The clerk reported that provisional dates for an initial meeting with the MUGA Chair had been suggested and these would be circulated 	DL
Cemetery Sub Committee	
<p>The Minutes of the meeting held on 5 August were discussed and the following issues were noted</p> <ul style="list-style-type: none"> Letters had now been sent as agreed The notice board had been sited in a slightly different position but was now up, looking splendid and a letter of thanks had been sent Notices had been put up regarding the Rules and Regulations and Stability of headstones based on the Govt Guidance 'Burial grounds: guidance on managing unstable gravestones'. The Notice about stability would be followed up in future by a letter to individual plot owners An electronic plan would be passed to the Gardener at a meeting to discuss a few ground maintenance issues 	DL/TK DL/TK
Highways/Cycleways/footpaths/Grasscutting	
<p>Minutes</p> <ul style="list-style-type: none"> The Minutes of the meeting held on 17 August were discussed and the following issues were noted <ul style="list-style-type: none"> Progress was being made on the removal of part of the double chicane near School Lane Greenfield Cllr Ellis met Steve Lakin earlier in the day and he had agreed to look at the bollard in question The Sand Road speed limit sign consultation was not going to be progressed by CBC <p>Cllr Ellis also updated Members</p> <ul style="list-style-type: none"> on the Match Funding proposals at the school with the objective to improve pedestrian safety. They would not necessarily prevent the area being a bottleneck at school times and it was noted that the movement of HGV's at this time did not help the situation. Cllr Mason agreed to raise this issue again with the main haulier on the industrial estate, along with the need to comply with the speed restrictions in the village <p>Agenda items</p> <ul style="list-style-type: none"> It was noted that Cllr Stokes was prepared to become a member of the Sub Committee and when the Council vacancy was filled, Cllr Thompson hoped he that would be relieved from his position on the highways subcommittee, as the role of Council Chairman and member of the Finance Committee was already very time consuming The 7.5T HGV limit was discussed and it was agreed to raise this again with Cllr Jamieson so he could liaise with the Police. Residents would be encouraged to complete the Trading Standard diary sheets and Cllr Mason would speak to the PCSO's about their possible intervention The current grass cutting contractor had offered to hold over prices based on the 3Y contract +1+1, however he needed to be given notice of this as soon as possible due to changes in his workload. It was agreed that his work on the verges, amenity land and playing field is of a high standard and the offer should be accepted for the final year but that some rationalisation of the extra work involving hedging and ditching should take place Cllr Ellis said that he would report the damage to the Village Gate to CBC 	GE GE SM JJ/SM DL GE

RESOLVED:	
That the grass cutting contract be renewed as above for one further year	
2617 FINANCIAL MATTERS	
There had not been a meeting of the Finance Committee, but the following were noted <ul style="list-style-type: none"> • The External Audit would 'qualify' the Council's accounts because there is no risk register in existence and a date for approval of the accounts was missed. This situation would be addressed at the next meeting of the Committee. • Angela Ayres would be invited to the next Committee meeting to talk about communications in the Parish • It was agreed to ask the maintenance contractor to replace the Telephone Perspex signs with Book Exchange 	DL DL DL
2618 CLERKS REPORT AND CORRESPONDENCE	
<ul style="list-style-type: none"> • The ongoing vacancy and eligibility to co-opt was noted • It was agreed that the Council should support Flitwick Town Council with the re-instatement of the Community Liaison Forum and attend future meetings. However diary commitments meant it was hard for anyone to commit to the next meeting on Sept 29th • Information about fact finding discussions and meetings relating to the defibrillator were relayed to Cllrs and provisional costs outlined. The Chairman confirmed that to take the matter forward the Council needed to allocate a budget and a champion to continue the work. Cllr Mason agreed to pick up the negotiations and report back on his findings, so that budgetary provision could be made if required • The Clerk reiterated the CBC consultation on Shaping the Local Plan but noted that it would be difficult to give a Council response as it is an on line survey open to individuals. Cllrs agreed that they would complete it individually and if possible look towards making a corporate reply from either the Council or the NP group • The Council had been invited to an Awards evening by the CPRE on 4th October at a cost of £15 per person, anyone interested would let the Clerk know • Letter of Complaint – the letter and composite response were discussed, with Cllrs expressing their support for the work of the Chairman. It was agreed to send the draft reply 	DL SM NA/DL DL
2619 ANY OTHER BUSINESS	
Cllr Woodland mentioned that a resident had requested a meeting with Cllr Ellis and this would be actioned.	GE
DATE OF NEXT MEETING	
Wednesday 16 November 2016 19:30h at the Church hall Flitton	

The meeting ended at 22:30h

DATED this 16th day of November 2016

Signed - Chairman