

| FLITTON AND GREENFIELD PARISHCOUNCIL | |
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| <p>Minutes of the Parish Council Meeting held at the Church Hall, Flitton, on Wednesday 16 November 2016</p> <p>Present: Councillors N Thompson (Chair), N. Arthur, P Woodland, G. Ellis, M. Lowe, J Fisher and R Stokes.</p> <p>Also Present: Dianne Allen, Dougie McColm, Denise Wills and Nicky Walton and D Lawson (Clerk)</p> | |
| 2620 APOLOGIES AND SPECIFIC DECLARATIONS OF INTEREST | |
| Apologies: Councillor T King and CBC Councillor J Jamieson | |
| Declarations of Interest: Councillor M Lowe, J Fisher and G Ellis declared an interest in a planning issue being considered as did the Clerk to the Council | |
| At 19:30h the Chairman adjourned the meeting to allow for public comment to be made | |
| Dougie McColm addressed the Council about his current planning application which was to be discussed later in the meeting and Members thanked him for his attendance | |
| 2621 MINUTES | |
| The Minutes of the meeting held on Wednesday 14 September 2016 were received and it was | |
| RESOLVED: | |
| That the Minutes be confirmed as a true record and signed by the Chairman. | |
| The following matters arising were noted, others are discussed again on the agenda | |
| <ul style="list-style-type: none"> • Cllr Thompson once again expressed his deep concern and dismay that a number of highways issues in the Parish, including the gullies at the Village Hall and the crash barrier in Greenfield, had still not been attended to. He will keep reminding Cllr Jamieson about the outstanding work • Cllr Fisher reported that the 40mph speed limit had been agreed for Greenfield Road Flitwick and would be implemented shortly • The Clerk will contact the Flooding Officer at CBC about the ditches • Cllr Stokes reported that there had not been any progress yet about the water installation at Joes Close allotments, but he would keep monitoring • Cllr Ellis noted that the question relating to allotments, in the Neighbourhood Plan survey had a low response rate and indicated that there was not much interest in a new site. The Clerk reported that a couple of tenants now actively want to move to the Greenfield site. Cllr Ellis wanted to discuss the potential closure of the site with Cllr Stokes before any further action is taken • The Council decided to start using the B&W version of the logo and not wait for colour • The Playing Field Sub Committee was still considering the planting of trees on the verge outside the MUGA but would look, if at all possible, to make these native species • The Clerk will query progress on the play tyres • Cllr Arthur had received notification from Maulden PC that they were now considering the Marston Forest Centre as a better location for the accessible play equipment and he assured them that the Council would not be upset about this and it would now be removed from our agenda | <p>NT</p> <p>DL</p> <p>RS</p> <p>GE/RS</p> <p>NA DL</p> <p>DL</p> |

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| <ul style="list-style-type: none"> • The Clerk will carry out a review of the new Football arrangement, but the comments were that the field and pitches all look in good condition • The Clerk noted that the two issues in the Cemetery were progressing and that there would be a meeting of the Sub Committee shortly. Also there had been 3 requests for plots this week. • Cllr Ellis said he had heard no more about the removal of the double chicane in Greenfield, but that this may be done when the work in Pulloxhill Road, outside the school, is started and this is still under discussion. It was also noted that Cllr Mason was going to make contact with the Hauliers on the Industrial Estate and that this may be have to be managed by way of a letter now that he has resigned • Cllr Ellis also noted that the village gate in Flitton has still not been repaired, despite being reported, although a resident had taken the broken gate away, so it looks quite tidy at the moment. It needs to be added to the outstanding Highways work. • It was agreed to put the issue of the defibrillator on hold until the New Year or until a champion is found | <p>DL</p> <p>GE</p> <p>GE</p> |
| 2622 DISTRICT COUNCIL AND POLICE REPORTS | |
| <p>The Police now send a link to the on line mapped crime statistics, which had been circulated to Cllrs before the meeting.</p> | |
| 2623 SUB COMMITTEE MEETINGS | |
| Allotments: | |
| <p>Matters already discussed under the Minutes</p> | |
| Planning Sub Committee | |
| <ul style="list-style-type: none"> • The minutes of the meeting held on 19th October were noted • Cllr Arthur gave an update on the NP and said that the results of the survey were being analysed in detail at the moment. He urged residents to attend the forthcoming GI Plan consultation on 29 November in the Village Hall. Cllr Ellis noted that the survey responses were unrepresentative of young people in the Parish as there had only been one reply from a 16y old. It would be good to address this in the New Year with some targeted consultation. • There were no comments on the Tree Works applications • The response made to the Pulloxhill Business Park planning application(s) was noted as it would not wait until the Council meeting • The Appeal decision at land off Greenfield Road, Flitton was noted with regret and concern and it was agreed to write to the local MP to express the Council and residents disappointment • The following current Planning Applications were considered and the responses agreed | <p>NA</p> |
| <ol style="list-style-type: none"> 1. Land at Greenfield Road, Pulloxhill, MK45 5ES Outline Planning Permission: to establish principle of 2 no dwellings on the site including access, parking and turning – Object and suggest conditions relating to traffic movement 2. Peartree House, Wardhedges Road, Flitton Installation of 3 velux roof lights at second floor level – Not supportive as may overlook neighbour. Ask for conditions 3. 61 Flitton Road, Greenfield, Bedford, MK45 5DJ First floor rear extension – Support 4. a&b. 30 Mill Lane, Greenfield, Bedford, MK45 5DF Single storey front and rear extension, including demolition of | <p>DL</p> <p>DL</p> <p>DL</p> |

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| existing conservatory and single storey rear extension to existing detached garage – No objection | DL |
| 5. Brook House, 18 Brook Lane, Flitton, Bedford, MK45 5EJ Erection of Pitched roof to existing outbuilding and other external alterations – No objection | DL |
| 6. Former Barn, Brook Lane, Flitton, Bedford, MK45 5EJ Prior Approval Agricultural Building to a Dwelling house - proposal to convert barn to one dwelling – although the Planning Officer had noted that the PC is not notified of PAAD's as there are no opportunities to comment, there is a Notice on site asking for comments within 21 days. It was agreed that the Clerk would follow this up with the Planners | DL |
| 7. 11 Brook Lane, Flitton, Bedford, MK45 5EJ Variation of Condition of Planning Permission CB/09/06233/Full dated 03/12/2009 - Condition 11 to be removed which limits the residential use to ancillary use of the main house – Strongly object on same grounds as before | DL |
| 8. Land North of Clayhill Farm, Greenfield Road, Westoning Non-Material Amendment - amendment to CB/14/03419/Full dated 29/01/2015 - Design submitted for Phase 2 of the development – PC not consulted on NMA but need to check if this has any effect on the Community Benefit – Clerk to raise with Planners | DL |
| 9. Land Adjacent to 50 Flitton Rd, Greenfield, MK45 5DJ Outline: Residential development for 16 new dwellings comprising mix of 2, 3 & 4 bedrooms with associated landscaping, surfacing, parking and access – Strongly object and pleased that residents are arranging to publicise this. | DL |
| 10. Rose Cottage, Flitton Hill, Flitton, Bedford, MK45 5EA Change of Use: Agricultural land to garden – Support | DL |
| Playing Field Sub Committee | |
| Cllr Arthur confirmed that there was no need to consider the accessible play equipment any more. Cllr Fisher asked if, when it is installed we can promote and signpost it on the Parish website and it was agreed | |
| Cemetery Sub Committee | |
| Matters already discussed under the Minutes | |
| Highways/Cycleways/footpaths/Grasscutting | |
| <ul style="list-style-type: none"> The minutes of the meeting held on 19th October were noted Cllr Ellis explained that applications can now be made to the 2017/18 LPT match funding and asked for any suggestions. He agreed to arrange a Sub Committee meeting at the end of November, so any ideas to be passed to him. Cllr Fisher mentioned that the results of a recent Speed Watch blitz in Silsoe Road and Wardhedges had produced some high speeds and shown motorists on the phone, which had been noted. The results would be able to substantiate any work which could be undertaken to reduce speeding there and the monitoring will continue, with the requested use of a traffic box monitor Cllr Fisher asked if the flower box in Greenfield could be cleared and some more compost added so she could re-plant it. This was agreed. | <p>GE</p> <p>JF</p> <p>DL</p> |
| 2624 FINANCIAL MATTERS | |
| <ul style="list-style-type: none"> The minutes of the meeting held on 19th October were noted Cllr Arthur mentioned the consultation on the Local Government | |

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| <p>finance settlement relating to parishes and council tax referendums. It was noted that BATPC expressed thanks to all those councils who had responded and that the proposal had been resoundingly rejected by the sector. BATPC hoped that common sense would prevail and local councils would continue to be allowed to raise and spend money on providing services and amenities in accordance with their communities needs, and not on costly and unnecessary referendum</p> <ul style="list-style-type: none"> • Cllr Arthur updated Members about the details of a meeting with the Voluntary MUGA Chair on behalf of the Committee who all wished to stand down after 10 years of voluntary service. Details of the meeting were discussed including <ul style="list-style-type: none"> • Finances - account name and signatories to be changed but remaining separate to the Council and asking the current Treasurer to continue to maintain these. • Lettings • Condition of the Site • Future maintenance plans and costs, noting that the Council had already taken on some of the ongoing maintenance tasks • The Bookings Clerk's extended role and agreement to ask her to stay as a self employed contractor to the council with the same terms and conditions as the litter pickers • The need to set up a subcommittee to manage the facility | |
| <ul style="list-style-type: none"> • The draft terms of reference for the MUGA Sub Committee were discussed and it was agreed that it should include if possible two members of the Parish Council. The terms of reference were agreed and should be added to the Councils Constitution | |
| <ul style="list-style-type: none"> • Cllr Fisher was appointed to the Sub Committee and it was hoped that a new Cllr would take the other role | |
| <ul style="list-style-type: none"> • Cllr Arthur noted that progress was being made on the Risk Register and he had done his, but urged all Sub Committee Chairs to complete their template in time for the January Finance Committee | GE/TK/RS |
| <ul style="list-style-type: none"> • He also asked all Sub Committee Chairs to let the Clerk have any specific spending plans for the next financial year so that they can be incorporated in the 2017/18 budget | GE/TK/RS/NA |
| <p>It was</p> | |
| <p>RESOLVED:</p> | |
| <ul style="list-style-type: none"> • That the MUGA be managed by the Parish Council from date to be agreed with the current MUGA Chair • That a MUGA Sub Committee be established, the Terms of Reference be adopted and Cllr Fisher be appointed to the Sub Committee | DL |
| <p>2625 COMPLAINTS PROCEEDURE</p> | |
| <p>The Clerk explained that a recent complaint had shown the need for a formal procedure and that this had been based on the NALC document. There were no comments and it was</p> | |
| <p>RESOLVED</p> | |
| <p>That the complaints procedure be adopted by the Council and placed on the Parish website or made available to anyone who wanted to see it</p> | DL |
| <p>2626 CLERKS REPORT AND CORRESPONDENCE</p> | |
| <ul style="list-style-type: none"> • The resignation of Cllr Simon Mason was noted meaning that there are now two vacancies for the Greenfield Ward. Cllrs and residents were urged to encourage any interest in these positions. | |

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| <ul style="list-style-type: none"> • The Vice Chairman and the clerk had met a complainant and outlined those issues which they had agreed to bring to the Council meeting; these included parking at the MUGA and cars left on pavements. It was agreed that no action be taken on either issue, but that the pavement parking be monitored. The ditch clearing programme was also discussed, but the Clerk is already investigating this. • The Police Operation Beneke had happened in Flitton and the Clerk had expressed thanks for this and also requested that it takes place in Wardhedges and Greenfield in conjunction with the Speed Watch group. • The Clerk agreed to forward the invitations to the Luton Local plan meetings to Cllr Ellis • Cllr Lowe agreed to remain as the Councils representative on the Village Hall Committee • The first stage of the consultation on removal of pay phones had happened but we still had the opportunity to comment as part of stage two, although if we wanted to ask for the phone not to be removed, we had to justify this as it was not being used. Cllr Ellis suggested that we ask BT to install a free wifi internet connection to the existing box as a pilot in the local area. It was also noted as quite a useful location for any future defibrillator installation • It was agreed not to take up the CBC offer of free salt bags because the conditions of this appeared too onerous • Bedfordshire Police Force and Crime Commissioners first Rural Crime Conference on the 16th December 2016 – there was no-one available to attend the Conference at this date so close to Christmas and so the invitation be declined • It was agreed to renew the Council's subscription to the Beds CPRE | <p>DL</p> <p>DL</p> <p>DL</p> <p>DL</p> <p>DL</p> <p>DL</p> |
| 2627 ANY OTHER BUSINESS | |
| <p>Cllr Fisher asked if the Council could take part again in the Community Litter Picking day and the Clerk said outline information is being received from the Keep Britain Tidy Group and would be circulated as soon as the date is announced and that there are advantages to choosing the National day in terms of clearance from the Parish afterwards and help with publicity.</p> | <p>DL</p> |
| DATE OF NEXT MEETING | |
| <p>Wednesday 25 January 2017 19:30h at the Church hall Flitton</p> | |
| <p>The meeting ended at 21:35h</p> | |
| <p>DATED this 25th day of January 2017</p> <p>Signed - Chairman</p> | |
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